

CEB Public Sector Entities (PSEs) Renewable Energy Scheme Deployment of 5 MW Solar PV Installations on Public Buildings under GCF Project ‘Accelerating the Transformational Shift to a Low Carbon Economy in the Republic of Mauritius’

APPLICATION FOR SOLAR PHOTOVOLTAIC SYSTEM

1. Instruction to Applicants (PSEs) and CEB Officers

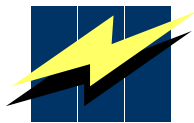
- This application form may be filled with the assistance of a CEB officer.
- The duly filled and signed application form, accompanied with all requested documents, should be sent by email to psegcf@ceb.mu and by registered post or delivered at CEB Registry at Ebène.
- The information provided in this application form together with all requested documents will be used to perform the Administrative Qualification Assessment of the application.
- Application will be processed only upon submission of requested documents.
- Application form with incomplete, incorrect and false information will be kept in abeyance and rolled down the list.
- For each Public Building, a separate application should be made.
- **After the allocation of the 5 MW earmarked capacities for the PV deployment on Public Buildings category, remaining applications will be placed in a waiting list.**

2. PSE (Applicant) Information *(Please write in the boxes)*

Please provide the following information in respect of the PSE electricity contract account.

Provide a copy of your last electricity bill.

PSE Business Partner Number <i>(as appear on the electricity bill where the solar PV system will be installed):</i>			
PSE Electricity Contract Account Number <i>(as appear on the electricity bill where the solar PV system will be installed):</i>			
Name of the PSE <i>(Please write full name in block letters):</i>			
Name of Authorized Representative of the PSE <i>(Please write full name in block letters and underline family name):</i>			
National Identification Number of the PSE’s Authorised Representative: <i>(Please submit a copy of the account holder’s and/or authorised representative’s ID card or passport)</i>			
Email Address of the PSE’s Authorized Representative:			
Full Official Address of the PSE:			
Contact Numbers:	Office 1	Office 2	Mobile



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3. Information on selected Public Building for installation of the Solar PV System

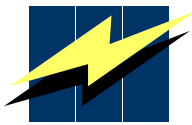
Please ensure all requested documents are duly submitted. Information provided in this Form will be used for the Administrative Qualification Assessment.

Name of Public Building (or any other identification reference):					
Site address of the Public Building:					
GPS Coordinate of the Public Building (Provide Google Map):					
Ownership of the Building (Please write 'Government Owner', 'Rent' or 'Lease') (Provide a letter confirming that the building is a property of Government of Republic of Mauritius):					
Occupancy status of the building where the solar PV system will be installed (Please write 'Occupied' or 'Unoccupied'):					
Type of Building (Insert Concrete, Iron Sheet or Others):		Roof Type (Insert Concrete, Iron Sheet or Others):		Access to Roof (Insert stairs or ladder):	
Does roof have waterproofing membrane? (Insert Yes or No)		Available (free) area on the Roof:	sqm	Number of Storey:	
Name of the Entity <u>authorizing access to the building</u> (Section 4 of this form shall be filled by this Entity):					
		mobile number of responsible officer			
Name of the Entity <u>responsible for civil works</u> for the building (Section 5 of this form shall be filled by this Entity):					
		mobile number of responsible officer			
Name of the Entity <u>responsible for electrical works</u> for the building (Section 6 of this form shall be filled by this entity)					
		mobile number of responsible officer			

Applicant / Authorised

Representative Signature: _____

Date: _____



4. Declaration of the Entity responsible to provide access to the Public Building

This section should be duly filled and signed by an officer of the Entity responsible for providing access to the premises, including the rooftop, of the Public Building where the solar PV system shall be installed. The officer shall be legally empowered to act on behalf of the Entity.

The _____ (insert name of the Entity), responsible for providing access to the Public Building, referred in the **Section 3** above, hereby authorises the CEB and its associates to access the Public Building, including the rooftop, to carry out a survey and associated works for the purpose installing a solar photovoltaic system.

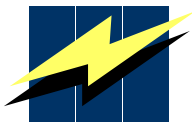
Name of the officer empowered to act on behalf of the Entity:			
Email:		Mobile Number:	
Signature:		Date:	

5. Declaration of the Entity responsible for civil works at/on the Public Building

This section should be duly filled and signed by an officer of the Entity responsible for civil works at/on the Public Building where the solar PV system shall be installed. The officer shall be officially empowered to act on behalf of the Entity.

The _____ (insert name of the Entity), responsible for civil works at/on the Public Building, referred in the **Section 3** above, hereby provides its no objection to the CEB and its associates for the installation of a solar photovoltaic (PV) system on the premises of the Public Building subject to a proper technical survey of the rooftop of the Public Building which would confirm the suitability of the rooftop for accommodating the solar PV system. The survey shall be carried out by a registered civil engineer recruited by the CEB or its contractor(s).

Name of the officer empowered to act on behalf of the Entity:			
Email:		Mobile Number:	
Signature:		Date:	



6. Declaration of Entity responsible for the electrical works at/on the Public Building

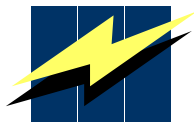
This section should be duly filled and signed by an officer of the Entity responsible for electrical works at/on the Public Building where the solar PV system shall be installed. The officer shall be officially empowered to act on behalf of the Entity.

The _____ (insert name of the Entity), responsible for electrical works at/on the Public Building, referred in the **Section 3** above, hereby provides its no objection to the CEB and its associates for the installation of a solar photovoltaic (PV) system on the premises of the Public Building subject to a proper electrical survey of the rooftop of the Public Building which would confirm the suitability of the electrical setup thereat for interconnecting the solar PV system to the CEB grid. The survey shall be carried out by a registered electrical engineer recruited by the CEB or its contractor(s).

Name of the officer empowered to act on behalf of the Entity:			
Email:		Mobile Number:	
Signature:		Date:	

Notes:

1. Conditional no-objection from a concerned Entity **may** result to the rejection of the application by CEB.
2. The PSE should secure all necessary authorization, permission, clearances and approval to allow the installation of the solar PV system on the selected site **preferably** prior to submission of the application.
3. The PSE should secure clearances, **preferably** prior to submission of the application, for the installation of the solar PV panels, which be fixed on concrete kerbs, on the public buildings.
4. Application satisfying all requirements will be **prioritized** for the deployment of the 5 MW solar PV installations.
5. A technical assessment of the premises, where the solar PV system will be installed, will be carried out by the CEB selected supplier/installer.
6. Installation of the solar PV system will be made only if all risk and technical (civil and electrical) assessments would be passed.
7. The delegation of power to the Authorised Representative of the PSE should be confirmed by submitting the annexed letter.
8. As, when and if warranted, the CEB may request additional information and/or document from the applicant.



5. Applicant / Authorised Representative Declaration

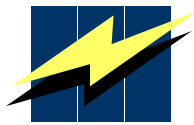
I, (write name in block letters) _____,
confirm that:

- The information given in this Application Form is true and correct;
- The PSE understands that the technical surveys of the Public Building’s rooftop will be made only after submission of all requested documents;
- The PSE agrees that the installation of the solar PV system will be made provided all the administrative and technical criteria are duly satisfied within the given time period;
- The PSE has given its full consent for the installation of the solar PV system and the Authorised Representative shall get the Installation-Asset Transfer Agreement signed when requested. The CEB will provide the Installation-Asset Transfer Agreement in due course;
- The PSE has no objection for the CEB to share information provided in this Application Form and details of its electricity contract account(s) for the proper administration of the deployment of the solar PV system and for communication purposes by CEB and its respective service providers or contractors;
- Whatever be the outcome(s) of this Scheme, the PSE understands that the CEB, including any of their respective associates, shall not hold any liability towards the PSE or its Authorised Representative or any other person thereof; and
- **The PSE, by way of this Application Form, has given its consent for the CEB to undertake all necessary actions and measures to procure, supply, design, install, testing and commissioning of a solar photovoltaic system that would be installed on the Public Building mentioned in the Section 3 above.**

Applicant or Authorised Representative Signature:		Date:	
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For support and queries, please call CEB Corporate Planning & Research Department Centre on 404 2038 or send an email to psegcf@ceb.mu

Applicant assisted by CEB officer: (Please write name and position)	Name of CEB Officer:	
	Position:	



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6. Documents Required

The Applicant (Public Sector Entity) should submit the following documents along with the Application Form: -

Required Documents	Please Tick
National identity card or passport of the Public Sector Entity's Authorised Representative	
Last electricity bill of the Public Sector Entity (PSE)	
Official letter confirming that the building, where the solar PV system will be installed, is a government property.	
Duly signed letter confirming the delegation of power to the authorised representative to act on behalf of the PSE	
Site plan of the Public Building	
Rooftop layout of the Public Building	
Electrical layout of the Public Building	

This section is to be filled by the CEB or its Contractor.

Special appreciation of the site/premises of the Applicant:			
All required documents have been submitted: <i>(Please write 'Yes' or 'No')</i>			
CEB Notification Number:			
Notes/Observations (if any):			
Name of Officer:			
Application (accepted, put on hold, rejected, etc.):			
Signature:		Date:	
Verified by Responsible Officer: <i>(Please write name in full and in block letters)</i>			
Notes/Observations (if any):			
Signature:		Date:	