



## CEB Renewable Energy (RE) Scheme for Non-Governmental Organizations (NGOs) & Charitable Institutions (CIs)

### Application Form for Women Associations

#### 1. Instructions

- This Application Form may be filled with the assistance of a CEB officer.
- **The requirements mentioned in this Form should be satisfied to qualify as a beneficiary for a 2.0 kWp solar photovoltaic (PV) kit.**
- The Application Form, duly filled and signed, shall be submitted to the CEB through the National Women Council.
- The information provided in this Application Form, together with all requested documents, will be used to qualify the applicant.
- Application form with incomplete, incorrect and false information will not be considered.
- Application form will be processed only upon submission of requested documents.
- **The Applicant (Women Association) should be registered or officially recognised by the competent Authority of the Republic of Mauritius.**

#### 2. Applicant (Women Association) Information *(Please write in the boxes)*

*Please provide the following information in respect of your electricity contract account (electricity account number regarding the premises under this application).*

<b>*Business Partner Number:</b>	<b>*Electricity Contract Account Number:</b>	<b>*Electricity Tariff:</b>
<b>Name of Applicant:</b> <i>(Please write full name in block letters)</i>		
<b>Name of Authorised Representative of the Applicant:</b> <i>(Please provide a Letter of Authorisation)</i>		
<b>Registration Number:</b> <i>(Please provide a copy of the Certificate of Registration)</i>		
<b>National Identification Number of the Authorised Representative:</b> <i>(Please submit a copy of the account holder and/or authorised representative ID card or passport)</i>		
<b>Electricity Supply Address:</b> <i>(Please provide a copy of the Electricity Bill)</i>		
<b>Contact Number:</b>	(Office)	(Mobile)
<b>Email Address:</b>		

*\* If not available, the CEB will create an electricity contract account in the name of the women association. The latter should meet the CEB's requirements in this regard.*



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## 3. Site Information *(Please write in the boxes)*

<b>Sketch the location of your premises where the solar PV kit will be installed:</b>	<i>Use verso of this form to sketch the site. (Please provide key landmark(s)).</i>
<b>Is there a Residual Current Device (RCD) in the electrical circuit of the premises?</b> <i>(Please write 'Yes' or 'No')</i>	
<b>The roof of the building you have selected for the installation of the solar PV kit is made of:</b> <i>(Please write 'Concrete', 'Iron Sheet', 'Wood', 'Thatch' or 'Other')</i>	
<b>The building is overshadowed by taller building(s):</b> <i>(Please write 'Yes' or 'No')</i>	
<b>The building is overshadowed by tall tree(s):</b> <i>(Please write 'Yes' or 'No')</i>	
<b>The size of the accessible rooftop space is:</b> <i>(Please indicate in meter square (m<sup>2</sup>)) To qualify for the project, among others, at least 10 m<sup>2</sup> of space will be required.</i>	

## 4. Administrative Qualification Criteria *(Please fill the boxes.)*

*Satisfying the following criteria is mandatory. Please ensure all the requested documents have been duly submitted. Application form will be processed only upon submission of requested documents.*

<b>The building where the solar PV kit will be installed is not unoccupied:</b> <i>(Please write 'Occupied' or 'Unoccupied'): Unoccupied building will not be considered for the installation of the solar PV kit.</i>	
<b>Ownership of the Premises/Building:</b> <i>(Please write 'Owner', 'Rent', 'Lease' or 'Government Property')</i> <ul style="list-style-type: none"><li>▪ If owner, <i>please provide a copy of your title deed.</i></li><li>▪ If renting, <i>please provide:</i><ul style="list-style-type: none"><li>• <i>a copy of the rent book and/or</i></li><li>• <i>'no- objection' letter from the landlord authorising the installation of the solar PV kit on the rooftop of the building and</i></li><li>• <i>a copy of the landlord ID card and title deed.</i></li></ul></li><li>▪ If State land lease, <i>please provide a copy of the lease agreement.</i></li><li>▪ If Government property, <i>please provide a letter stating same:</i></li><li>▪ If other, <i>please provide:</i><ul style="list-style-type: none"><li>• <i>documentary evidence(s) and</i></li><li>• <i>consent of the other party or parties, as appropriate.</i></li></ul></li></ul>	

<b>I, the applicant/authorised representative, agree to make all necessary arrangement for the signing of the Installation Agreement:</b> <i>(Please write 'Yes' or 'No'). In case the building is rented, the Installation Agreement shall be signed by the landlord.)</i>		
<b>Applicant assisted by CEB officer:</b> <i>(Please write name and position)</i>	<b>Name:</b>	
	<b>Position:</b>	



## Notes:

- A technical assessment of the premises, where the solar PV kit will be installed, will be carried out by the CEB selected supplier/installer. Installation of the solar PV kit will be made only if all technical qualification criteria, as shall be set forth by the technical assessment, are duly satisfied within the given time which will be communicated to the applicant in due course.
- Authorised representative is required to submit a duly signed letter confirming the delegation of power to act on behalf of the account holder.
- As, when and if warranted, additional information and/or document(s) may be requested from the applicant by the CEB.

## 5. Applicant / Authorised Representative Declaration

I, (write name in block letters) \_\_\_\_\_, confirm that:

- The information I have given in this application form is true and correct.
- I understand that the technical evaluation of the premises will be made only after the submission of all requested documents.
- I fully understand that the installation of the solar PV kit will be made provided all the administrative and technical criteria are duly satisfied within the given time period.
- I have given my full consent for the installation of the solar PV kit and I shall get the Installation Agreement signed when requested.
- I have no objection for CEB to share the information provided in the Application Form with its respective service providers or contractors wherever applicable and for the use of the information and data for proper administration, renewable energy strategies, and for communication purposes.
- Whatever be the outcome(s) of the Project, I understand that CEB, including any of their respective associates, shall not hold any liability towards the Applicant or any authorised representative or any other person thereof.
- I undertake to settle all overdue debts, if any, prior to the installation of the PV kit.

**Applicant or Authorised  
Representative Signature:**

**Date:**

For support and queries, please call CEB SSDG Unit on 601 1100.



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## 6. Result of the Administrative Qualification Assessment

*Administrative Qualification Assessment to be performed by CEB.*

**Please ensure a copy of the following document is submitted together with this application form.**

Required Documents Submitted	Please Tick
National identity card or passport of the Applicant / Authorised Representative	
National identity card or passport of the holder of the electricity contract account	
Last electricity bill	
Title deed of the owner of the building where the solar PV kit will be installed	
Duly signed 'no-objection' letter from the owner of the building, where applicable	
Rent book, where applicable	
Letter confirming the premises of the Applicant is a Government Property	
Duly signed letter confirming the delegation of power to the authorised representative to act on behalf of the account holder.	

**This section is to be filled by the CEB.**

<b>Special appreciation of the site/premises of the applicant.</b>			
<b>All required documents have been submitted:</b> <i>(Please write 'Yes' or 'No')</i>			
<b>All Administrative Qualification Criteria have been satisfied:</b> <i>(Please write 'Yes' or 'No')</i>			
<b>Allocated Notification Number:</b>			
<b>Notes/Observations (if any):</b>			
<b>Administrative Qualification performed by:</b> <i>(Please write name in full and in block letters)</i>			
<b>Signature:</b>		<b>Date:</b>	
<b>Verified by Supervising Officer:</b> <i>(Please write name in full and in block letters)</i>			
<b>Notes/Observations (if any):</b>			
<b>Signature:</b>		<b>Date:</b>	